

AY2018

**Master's Course
Graduate School of Health Sciences,
Kumamoto University**

2nd Term Students Application Guideline

General Selection
Foreign Student entrance examination

Application Period	21 Nov 2017 (Tue) to 27 Nov 2017 (Mon)
Examination date	10 Dec 2017 (Sun)
Announcement of Successful Applicants	27 Dec 2017 (Wed)



Kumamoto University

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Attached documents

- ① Admission Application Card
- ② Photo Card, Admission Ticket, Address Card
- ③ Reason for Application & Desired Research Card
- ④ Application Form for Screening of the Eligibility for Application
- ⑤ Pasteboard for Examination Fee Payment Certificate
- ⑥ Examination Fee Payment Form

1. Principles & Aims and Admission Policy of Graduate School of Health Sciences

The basic principle is to contribute to people's health and welfare development by further advancing and refining the specialized education in the Master's Course, by establishing an educational system of health sciences through comprehensive and advanced education and research in the fields of health, medicine and welfare, and by returning the resulting achievements to society. The aim is to produce high level professionals, educators and researchers with advanced expertise and rich humanity based on a strong sense of ethics, centering on human dignity, who can show leadership on the medical front.

From the above-mentioned perspective, this Master's Course seeks individuals:

- ① Persons who have enthusiasm for improving national health.
- ② Persons who have the basic academic abilities to receive health education at graduate school.
- ③ Persons who possess a spirit of inquiry, and who have a positive attitude toward study, research and self-development.
- ④ Persons with high motivation who aspire to be researchers, educators or high level professionals in the field of health, medical service and welfare.
- ⑤ Persons who are willing to commit themselves to the community service in their area of expertise, and who have a global viewpoint and a strong will to activity involved on the international arena.

2. Number of Students Admitted

Major	Course	Discipline/Department	Degree	No. of students admitted
Health Sciences	Nursing	Mental Health and Psychiatric Nursing	Master degree (Nursing)	Several
		Nursing Pedagogy		
		Women's Health/Mother-Child Nursing		
		Adults/Cancer Nursing		
		International Nursing		
	Radiological Sciences	Medical Radiation Physics	Master degree (Health Sciences)	
		Clinical Radiation Technology		
	Medical Laboratory Sciences	Pathophysiological Sciences		
		Biomedical Sciences		

3. Eligibility for Application

General Selection

Persons who fit into any of the following cases:

- (1) Persons who have graduated from a university or who are expected to graduate from a university by March 31, 2018.
- (2) Persons who have been awarded a bachelor's degree, or who are expected to be awarded a bachelor's degree by March 31, 2018.
- (3) Persons who have completed 16 years of school education in a country other than Japan, or who are expected to complete the said school education by March 31, 2018.
- (4) Persons who have completed 16 years of school education of a country other than Japan by completing a correspondence course conducted by a school in the said country while residing in Japan, or who are expected to complete the said school education by March 31, 2018.
- (5) Persons who have completed a curriculum of a university in a country other than Japan (i.e., limited to one in which the person is regarded as having completed 16 years of school education in the said country other than Japan) while residing in Japan at an educational facility that has been accredited as having an approved curriculum under the educational system of the said country and is so designated by the Minister of Education, Culture, Sports, Science and Technology, or who are expected to complete the said curriculum by March 31, 2018.

- (6) Persons who have been awarded a degree equivalent to bachelor's degree by completing three years or longer curriculum at a university or school in a country other than Japan (only for whose general education/research activities have been accredited by a person authorized by the government or its related organizations or facilities of the foreign country, or by designation by the ministry as equivalent to the above-mentioned educational facilities) (including the completion of a correspondence course implemented by a foreign school while the stay in Japan, and the completion of a curriculum at an educational facility certified under the educational system of a foreign country and designated by the Japanese Ministry of Education, Culture, Sports, and Technology).
- (7) Persons who have completed, after the date specified by the Minister of Education, Sports, Science and Technology of Japan, a vocational curriculum (limited to ones in which the period of study is a minimum of four years and which fulfills other conditions set by the said Minister) individually designated by the Minister at a special school, or who are expected to complete the said vocational curriculum by March 31, 2018.
- (8) Persons who have been approved by the Minister of Education, Culture, Sports, Science and Technology (Under Notification No. 5 of the Ministry of Education, 1953).
- (9) Persons who have been enrolled in other graduate schools in accordance with the stipulation in Article 102, paragraph 2 of the School Education Law, and have been approved as having sufficient academic ability to receive graduate school education by this university's graduate school
- (10) Persons who are recognized by the Graduate School of Health Sciences as having scholastic ability equal to or higher than that of a university graduate as a result of individual screening of the Eligibility for Application, and will reach 22 years of age by March 31, 2018. [see (Note 1) and (Note 2)]
- (11) Persons who have been enrolled in a university for at least three years, and have acquired the number of credits regarded as sufficient by this university with an excellent academic record. [See (Note 1)]
- (12) Persons who have completed 15 years of school education in a country other than Japan or, while residing in Japan, by studying the subjects through a distance learning program run by the said country, and are recognized as having acquired the number of credits regarded as sufficient by Kumamoto University with an excellent academic record. [See (Note 1)]

Foreign Student entrance examination

Persons who don't have Japanese nationality and fit into any of the (1) ~ (11) cases in upper qualification for general Selection

Note 1: For the application with one of the Eligibilities for Application from (8) to (11) in General Selection or Foreign Student entrance examination, please apply for the screening beforehand, referring to the guideline on 「4. Screening of the Eligibility for Application」 page 2.

Note 2: Persons applicable to Eligibility for Application (9) are graduates from a college, an advanced special school, a vocational school and other schools, or persons who are recognized by the Graduate School of Health Sciences as having scholastic ability equal to or higher than that of a university graduate as a result of individual screening of the Eligibility for Application, even in the case of persons without a university graduation qualification, including persons who have completed their education in a branch school in Japan of a university in a country other than Japan, a school for foreign nationals and other educational facilities. The criteria for academic records, the research/working period (years of experience) are indicated in the table on page 3.

4. Screening of the Eligibility for Application

(1) Period of submission of the application documents

In the case of application with one of the Eligibilities for Application from (8) to (11), please submit the documents below, because the Eligibility for Application will be screened in advance.

Period of submission: from November 6 (Mon) to 10 (Fri), 2017

If mailing the related documents, send a set of the related documents enclosed in an envelope by express registered mail with the words, "Application documents for the screening of the Eligibility for Application for Master's Course, Graduate School of Health Sciences, Kumamoto University enclosed" clearly written on the front in red.

(2) Where to mail the application documents

〒862-0976 4-24-1 Kuhonji, Chuo-ku, Kumamoto City
Student Affairs Section, Graduate School of Health Sciences, Kumamoto University
E-mail: skh-kyomu@jimu.kumamoto-u.ac.jp

(3) Application documents for the screening of the Eligibility for Application

Application form for screening of the Eligibility for Application	[Designated form]Enter your academic record from the time of high school graduation.
Certificate of Academic Record at your most recent educational institution	Graduation (Completion) Certificate, Certificate of Academic Record (Applicants who have graduated from (completed) a college or a major of a technical college should submit their graduation (completion) certificates and a certificate of their academic records from these colleges.)
Materials related to your most recent educational institution	Materials that stipulate the educational institution's eligibility for admission, graduation (completion) requirements, and years required for graduation (completion)
Certificate of Employment	No form is required
Return-mail envelope for notice of screening	Standard-size envelope (23.5 cm × 12 cm) with your postal code, address and name clearly written on it, with a 362-yen stamp affixed.

(4) Screening of the Eligibility for Application

Screening of your Eligibility for Application will be based on the number of years you were enrolled in your college/university or educational institution and number of credits you took, etc., the data stipulated in the submitted documents.

(5) Result of the screening of the Eligibility for Application

The result of the screening of the Eligibility for Application will be sent to the applicant after the screening. Applicants who pass the screening should immediately prepare the documents required for the application for the entrance examination as stipulated on page 5 「10. Documents, etc. to Submit」, and send them within the application period.

[Place for submission]

〒860-8555 2-40-1 Kurokami, Chuo-ku, Kumamoto City
Admissions Division, Student Affairs Department, Kumamoto University

(6) The criteria regarding academic record, research/working period (years of experience), etc. of persons who can undergo an individual screening of the Eligibility for Application as stipulated in the Eligibility for Application (9).

Academic record of your most recent educational institution	Research/working period (years of experience) after the most recent academic record
① Graduates of a college that requires two years for graduation	At least two years
② Graduates of a college that requires three years for graduation	At least one years
③ Graduates of a technical college	At least two years
④ Graduates of a special curriculum of a vocational school	The period calculated by deducting years which are required for graduation from a vocational school that provides special curricula, from years required for graduation from a university (4 years), or longer
⑤ Persons who have graduated from or completed a branch school in Japan of a university in a country other than Japan, a school for foreign nationals, a vocational school (except for special curriculums), and other schools, as well as educational facilities in both Japan and overseas.	The period calculated by deducting the minimum years Required from admission to and The graduation/completion from the most recent educational institution, from the minimum years required from admission to an elementary school until the graduation from a university (16 years), or longer
⑥ Dropouts of the educational institutions from ① to ⑤ mentioned above	The period calculated by deducting years from admission to and until the dropout from the relevant educational institution, from minimum years required from admission to an elementary school until the graduation from a university (16 years), or longer

Note: Research/working period (years of experience) means the combined total of the periods below.

- (a) Period of enrollment in a university or a college as a researcher
- (b) Period of enrollment in a major of a college or a technical college
- (c) Period of engaging in education at a university, a college, a government/municipal agency, a laboratory or a company, or in an educational/research service at the research sector
- (d) Period of engaging in work (as a nurse, a midwife, a public health nurse, a medical radiology technician, a clinical technologist, etc.)
- (e) Period of being involved in a condition corresponding to any of (a), (b), (c) or (d)

5. Screening Method

- (1) Applicants will be screened based on a comprehensive assessment of their paper test and oral examinations.
- (2) Venue, time/dates and subjects of scholastic ability tests

Date	Time	Subjects	Details	Venue
December 10 (Sun), 2017	10:20 - 11:50	Paper test	Basic questions on your expertise concerning the course of your choice (including English)	Graduate School of Health Sciences, Kumamoto University (4-24-1 Kuhonji, Chuo-ku, Kumamoto City)
	From 13:30	Oral examination	Oral examination on your expertise as well as research details after admission	

(Matter to be noted)

- ① On the day of the test, examinees must arrive at the venue (Graduate School of Health Sciences, Kumamoto University) at least 30 minutes before the start of the test.
- ② Although bringing in a dictionary to the paper test is permitted, the dictionary must be a book-type dictionary only. Any electronic devices functioning as a dictionary are not permitted.
- ③ If you are late for the examination due to circumstances beyond your control, you are permitted to take the examination unless you arrive more than 30 minutes after the examination has commenced.
- ④ It is not admitted to leave a room even as for the examination time end.
- ⑤ The results of any examinee who commits a dishonest act will become invalid. In addition, he/she will not be allowed to take any other examination.
- ⑥ Turn off all mobile phones.
- ⑦ Only the following items are permitted to be placed on the desk: admission card, dictionary (permitted) writing tools, watch/clock, eraser and pencil sharpener.

6. Allocation of point scores

Subjects	Point score
Paper test	100
Oral examination	100
Total	200

7. Criteria for an acceptance/rejection judgement

- (1) Successful applicants will be selected in order of obtained score.
- (2) In case of applicants obtain same total score, they would be ordered in the score of oral examination.
- (3) Applicant who obtain point score less than 60% either for Paper test or Oral examination is automatically rejected.

8. Prior Consultation

Persons who wish to apply for the entrance examination must undertake prior consultation on research, etc. after admission by contacting the faculty member from whom they wish to take

research and other training before the application. For the supervisors and research themes, etc., please refer to “18. Full-time Supervisors and Research Themes”. For prior consultation, please contact the faculty member, if he/she has an extension No.

If you are working and wish to apply for the Special Measures for School Hours, etc., be sure to ask about the matter at the time of prior consultation.

Period for consultation: **October 23 (Mon) to 27 (Fri), 2017**

9. Application Period

November 21 (Tue) to no later than 17:00 on November 27 (Mon), 2017

Please send a set of your application documents enclosed in an envelope **by express registered mail** with the words, “**Application documents for 2nd term Entrance Examination for Master’s Course, Graduate School of Health Sciences enclosed**” clearly written on the front **in red**. The application documents will not be accepted if brought directly to us. Be sure to send it by air mail.

Where to submit your application documents:

Postal code: 860-8555 2-40-1 Kurokami, Chuo-ku, Kumamoto City

Admissions Division, Student Affairs Department, Kumamoto University

10. Documents, etc. to Submit

1	Admission Application Card	[Designated form] Refer to 「How to fill out the Admission Application Card」, P12
2	Photo Card, Admission Ticket, Address Card	[Designated form] Attach two photos (4 cm × 3 cm) taken within three months before application, frontal portrait, no hat on “Photo Card” and “Admission Ticket” for each.
3	Certificate of Academic Record	The Certificate of Academic Record of the college/university (faculty/department) or educational institution from which you graduated, which had been created and sealed in an envelope by the principal of the said college/university or educational institution. The Certificate of Academic Record of the university from which you graduated, which has been prepared and sealed in an envelope by the dean or principal of the relevant academic institution.
4	Graduation (expectation) Certificate	The Graduation (expectation) Certificate of the college/university (faculty/department) or educational institution from which you graduated, which had been created by the principal of the said college/university or educational institution.
5	Certificate of (expected) bachelor’s degree	Applicants who fulfill Application Qualifications (6) Submit an original certificate of (or expected) bachelor’s degree issued by the head of the university or school, and a certificate of the result of the evaluation of the university or school, (*)of which applicants have received (are expected to accredited) a degree, issued by the evaluation organization or the head of the university.
6	Reason for Application & Desired Research Card	[Designated form] Enter your reason for application and your desired research details. <u>※Be sure to get your academic adviser’s hand written sign and stamp on the form.</u>
7	Examination fee (Pasteboard for Examination Fee Payment Certificate)	[Designated form] 30,000 yen : Please pay the examination fee at a window of a post office or a bank using the bound-in payment form. Attach your Examination Fee Payment Certificate on the dedicated space in the Pasteboard for Examination Fee Payment Certificate.
8	Return-mail envelope for Admission Ticket	Standard-size envelope (23.5 cm × 12 cm) with your postal code, address and name clearly written on it, with a 362-yen stamp affixed.
9		<ul style="list-style-type: none"> • If you are a non-Japanese applicant, please submit your Certificate on Registered Matters of Alien Registration Card (with your resident status clearly stipulated) issued by the municipal governor. • Certificate of Residence for family members are not required. • International applicants who do not reside in Japan at the time of application must submit a copy of their passport.

(*)Evaluation for certification about general education/research activities to universities and other schools by governments or related organizations.

- United Kingdom: The Quality Assurance Agency for Higher Education (QAA)
 - The Netherlands: The Accreditation Organization of the Netherlands and Flanders (NVAO)
 - Finland: Finnish Higher Education Evaluation Council (FINHEEC)
 - Korea: Korean Council for University Education (KCUE)
 - China: Higher Education Evaluation Center of the Ministry of Education (HEEC)
- If applicants do not fulfill the above requirements, their application must follow other application requirements. In this case, applicants may undergo screening for application requirements.

Matters to be noted)

1. Applicants with the Eligibility for Application (2) should submit a Certificate of Master's Degree Conferred or Certification of Plans to Apply for a Bachelor's Degree Conferment Certificate issued by the National Institution for Academic Degrees and University Evaluation.
2. Government-sponsored international students should submit their Certificate of Japanese Government Scholarship Student (prepared by the college/university you graduated from).
3. **Application documents (except for "Reason for Application & Desired Research Card") must be submitted along with a Japanese translation.**
4. If your current name and your name on certificates are different due to some reasons such as the change of your family name, please attach an abstract of your family register.
5. Any misrepresentation of facts in the submitted documents or the items entered will justify the denial or cancellation of admission even after you have been admitted.

11. How to Pay the Entrance Examination Fee

(1) Examination fee: 30,000 yen

(2) Payment period:

November 16 (Thu) to 27 (Mon), 2017

(3) Where to pay

At a window at a post office or bank

Applicants must pay all bank charges incurred when sending application fees.

*Do not use an ATM (automated-teller machine). Be sure to pay at a window at a post office or bank.

(4) How to pay

- ① Please pay the examination fee at a window of a post office or a bank after filling out the bound-in examination fee payment form [Do not use an ATM (automated-teller machine) to pay the examination fee.]
- ② After the payment, be sure to paste the "Certificate of Payment" issued at the window on the "Pasteboard for Examination Fee Payment Certificate" and submit the pasteboard.

(5) Important points in the application

- ① Application will not be accepted, if the examination fee has not been paid, or if the "Certificate of Payment" has not been pasted on the dedicated space in the "Pasteboard for Examination Fee Payment Certificate."
- ② Except for the following reasons, the examination fee will not be returned after receiving the application documents:
 - 1) The examination fee was paid, but no application was made (the application documents were neither submitted nor received by the university), or
 - 2) The examination fee was paid more than once.

How to request the returning of examination fee

Please prepare a request for returning the examination fee (no particular form required) in which the reason for the request, applicant's name (with name seal on the right of applicant's name), name of Graduate School you have applied for, applicant's present address, postal code, contact phone number, name of the bank to be used for transfer, branch name, account number of an ordinary deposit and accountholder's name (with the name in English) are clearly stipulated. (If the applicant's name and accountholder's name are different, the relationship between the applicant and the accountholder must be indicated.) Then, send it with the "Certificate of Payment" attached by mail immediately.

Where to send: Postal code: 860-8555

2-39-1 Kurokami, Chuo-ku, Kumamoto City

Finance Affairs Division, Administrative Department, Kumamoto University

Phone: +81-96-342-3176

12. Announcement of Successful Applicants

11:00 a.m., December 20 (Wed), 2017

Announcement of successful applicants will be made by mailing letters of acceptance directly to successful applicants.

Also, the Examination ID numbers of successful applicants will appear on website of Kumamoto University for reference. (To be uploaded around 11:00 a.m. The time of upload may be delayed due to the communication environment status on that day.)

[Website in Kumamoto University] <http://www.kumamoto-u.ac.jp/>

The name described on the acceptance letter may differ from the one written on the Application Form, as a simplified form is used when the names of successful applicants are entered into our computer. Also, names may only be written in Katakana. Your understanding is highly appreciated.

Inquiries on the exam results via phone will not be accepted.

13. Admission Procedure, etc.

Details of the admission procedure will be explained in the instructions enclosed in the letter of acceptance.

(1) Period of admission procedure

March 11(Sun) to no later than March 15 (Thu), 2017

Admission procedure should be done by sending the necessary documents by express registered mail or bringing them directly to us.

(2) Matter to be noted for admission

Undergoing no procedure during the period of admission procedure will be regarded as a decline of admission.

(3) Necessary expenses at the time of admission

Admission fee (estimated): 282,000 yen

Note: The amount of and how to pay the admission fee, and details of the Admission Fee Exemption and Admission Fee Payment Postponement Systems will be notified when mailing a letter of acceptance.

(4) Documents necessary for the admission procedure, etc.

① written pledge, ② letter of guarantee, and ③ color frontal portrait (3.6 cm × 3 cm)

(5) Tuition

First semester: 267,900 yen (annual amount: 535,800 yen) (scheduled amount)

Note 1: How to pay the tuition and details of the Tuition Exemption System will be notified when mailing a letter of acceptance.

Note 2: If the tuition is revised by the admission or during the enrollment, the new tuition is will be applied from the time of the revision.

14. How to Apply for (moving into) International House Accommodation

Non-Japanese applicants who want to move into the International House after admission should apply according to the items below. The period of residence is up to one year as a general rule. Unsuccessful applicants cannot move into this facility.

(1) How to request an application form for the International House

Application forms may be picked up at the desk of the Global Education Division, or be requested by air mail or e-mail.

Also, it may downloaded from the website of Kumamoto University as below.

【URL】

<http://www.kumamoto-u.ac.jp/kokusaikouryuu/kokusaikouryuukaikan/ryoukin>

【requesting by air mail】

Please send an envelope with the words, “Request for an Application Form for International House Accommodation” clearly written on the front in red, and with a return-mail envelope enclosed (standard-size envelope (12cm × 23.5 cm) with the postal code, address and name of the person who request the application form clearly written on it, with an 82-yen stamp affixed).

(2) Submission deadline for application forms for International House Accommodation

No later than February 2 (Fri), 2018

(3) Where to request (refer) & submit

〒860-8555 2-40-1 Kurokami, Chuo-ku, Kumamoto City
Global Education Division (Student Affairs Department),